

BRENTWOOD BOARD OF SELECTMEN
MINUTES OF 10/27/09

Convened: 6:30 p.m.

Present: Jeffrey Bryan
Andrew Artimovich
Jane Byrne
David Menter
George Waldron

The Board met and reviewed payroll, accounts payable, and signed the register. The Board reviewed and signed the Recreation manifest.

Jonathan Ellis was in to present the weekly Treasurer's report.

The Selectmen reviewed the minutes of the 10/20/09 meeting. Waldron made a motion, seconded by Menter, to approve the minutes as written. All voted in favor.

The Board reviewed the notes:

- In response to a report that there are about 100 televisions and computers under the power line on the Noyes property behind the recreation center, Bryan will visit the owner and make her aware of the situation.
- The Selectmen would like an update from Town Counsel regarding the enforcement actions to be taken with Musso.
- The Board would like Jim Colcord to spray for carpenter ants and termites at the Grange.
- The Selectmen decided not to reopen the Budget Committee budget to correct the FICA/Medicare line that was understated by \$19.
- Artimovich made a motion, seconded by Waldron to add a section to the employee handbook indicating that employees may opt to get paid half-time for any accumulated earned time in excess of 40 hours at the end of the year. All voted in favor.
- 3 surveyors have been contacted in regards to locating the westerly end of the Class VI portion of Rowell Rd:
 1. Will be in to pick up information.
 2. Is in the opinion that since the town has been maintaining Rowell Rd West up to Robinson St. for more than 5 years that portion would revert back to a Class V road.
 3. Doesn't think the Town should spend a dime determining where the class VI portion begins but leave that up to the developer.

The Board agreed to talk w/Town Counsel to confirm that the road would convert back to Class V if it has been maintained.

- The Board signed the MS-5 as prepared by Plodzik & Sanderson.
- Bryan made a motion to waive the fee for the NH Dept of Environmental Services to hold a public meeting for dissemination of information on the Southeast Watershed Alliance at the BCC; Artimovich seconded the motion. Bryan, Menter, Byrne and Artimovich voted in favor; Waldron was opposed.

BRENTWOOD BOARD OF SELECTMEN
MINUTES OF 10/27/09

Building Inspector Gil Tuck was in with 1 permit for Hazen & Margaret Wilson of 47 Middle Road to erect an 18'x16'x16' addition. The Board signed the permit.

Wayne Robinson, Police Chief, and Lieutenant David Roy were in to present the proposed **Police budget**:

Salaries & Secretary Wages: Includes shift differential, the 1.7% COLA and a step increase for all police personnel.

Private Duty: Is removed from the operating budget as there is now a revolving fund.

Wages – Administration: Level funded at \$8,887

Investigator: Level funded at \$2,000

Overtime: Level funded at \$10,000

Deferred Comp: Level funded at \$961

Insurances: Budgeted at current rates minus one full-time employee

In Lieu of Insurance: Level funded at \$2,600

FICA/Medicare: Is a percentage of salaries and wages

NH Retirement: Is reduced due to the loss of one full-time officer

Training, Firearms Qualifications, Court Fees, Mileage, Uniforms, Prosecutor: All level funded.

Software Support: Reduced from \$5,305 to \$4,500

IMC Software Support: Increased from \$6,882 to \$7,015

Dues/Subscriptions: Requested \$50

Miscellaneous Expenses, Office Supplies, Telephone/Communications, Radio Repairs,

Vehicle Fuel & Oil, Mutual Aid and Equipment Purchases: All level funded

Vehicle Repairs: Increased by \$2,000.

Total Budget: \$502,909.77, down from \$579,919 in 2009.

The Police Cruiser is now included in the Capital Outlay budget rather than PD. They are requesting level funding at \$32,000 for this item. The chief asked if they could leave the new cruiser unmarked and use it as a detective's car. Bryan responded that it would be up him, the Chief, to make that decision. Robinson said it would save some money to do this. He continued that they are considering a Ford Fusion rather than the Crown Victoria. The Fusion is \$19,781; a Crown Victoria is \$18,655. These prices do not include equipping the car.

Wayne Robinson, as Road Agent, spoke with the Board about the South Road Bridge. The abutments need to be brought up. They got a price on that from Reliance for \$5,200 to get all 4 abutments back up to where they need to be. Byrne expressed some confusion about the cost as we went with Mitchie because their cost included engineering. She continued that we did get a design from the Town Engineer but the Selectmen did not say they had to use that design. Bryan explained that the design got into Mitchie's hands one way or the other and they changed the price of the project. Bryan asked Robinson where the cost of this project stands now. Robinson, and Duane Demeritt, highway employee, responded that we're around \$40,000 right now. They continued that they still have paving to do, the abutments to bring up and 4 extra posts because of the change. All of these will bring the price to about \$47,000. Byrne said she thought we had some type of agreement as to what price it was going to be. The highway department said that they did

BRENTWOOD BOARD OF SELECTMEN
MINUTES OF 10/27/09

until it changed. Byrne asked who changed it. Demeritt responded that Mitchie called and worked with the Town Engineer so he wouldn't get upset; that's how the change got in. Bryan made a motion to get the bridge finished at a cost not to exceed \$47,000. Byrne seconded the motion; all voted in favor.

Julie presented the following budgets:

Animal Control:

All line items are requested at level funding per Chief Robinson.

Information Services:

Software Support: Mainstay Technologies has developed a plan that includes quarterly maintenance visits and unlimited software support. This expense also includes the offsite backups, antivirus protection, spam filtering and warranties.

Website: Mainstay has developed a monthly fee for this as well of \$80/month. In addition, there is a \$100 fee for domain registration to use the .gov address. This all totals \$1,060.

Internet Service: Is \$107/month for Comcast.

General Supplies: budgeting \$1 to keep line open

Equipment Purchases: requesting \$1,500 to replace 1 computer plus any other miscellaneous equipment.

Total Budget: \$15,430 which is a 1.98% increase from 2009

Insurance:

Property & Liability: Level funded at \$37,500

Workers Compensation: Received a price of \$45,466 for 2010.

Unemployment Compensation: \$1 to keep line open

Total Budget: \$82,967 which is a .66% increase over 2009

Street Lighting:

Averages \$37/month = \$444. This is a 5.71% increase from 2009.

Stevens shared with the Board that LGC Healthtrust has sent along information regarding some other possible health insurance programs that are available and not as costly as our current plan. The plans that were sent are offered through Blue Cross or Matthew Thorton Blue and range anywhere from the 16.4% increase to stay with our current insurance to a .8% increase for an option with a higher co-pay, higher deductible and higher prescription cost. Stevens is waiting to receive additional options from the account representative from LGC and will put together a spreadsheet at that time.

Stevens distributed copies of the draft of the revised handbook for all Board members to proofread.

Byrne received a copy of a 1947 deed recorded at the registry of deeds which she believes speaks to the piece that is the parking area for Brentwood Country Store and seems to be a slope easement granted to the Town and the State for this parcel. The Board would like Hoyle, Tanner and Town Counsel notified that this document exists so that they can research it further.

BRENTWOOD BOARD OF SELECTMEN
MINUTES OF 10/27/09

Waldron made a motion, with a second from Artimovich, to go into nonpublic session per RSA 91-A:3, II(a) to review Julie Stevens' evaluation with her. Bryan, Artimovich, Waldron, Byrne and Menter voted in favor.

Menter made a motion to come out of nonpublic session and seal the minutes; Artimovich seconded the motion. Bryan, Artimovich, Waldron, Byrne and Menter voted in favor.

At 7:40 p.m. a motion was made by Artimovich and seconded by Bryan to adjourn. All voted in favor.

Respectfully submitted,

Julie Stevens